**Paper Review Regulation**

Dated: May 2, 2022.

**Article 1 (Scope)**

 The review of academic papers and general essays submitted to the *Journal of Agricultural, Life, and Environmental Sciences* (hereafter referred to as “the Journal”) shall be conducted in accordance with these regulations.

**Article 2 (Acceptance of Paper)**

① The review, acceptance, order of publication, and printing of manuscripts published in this journal shall be managed by the Editorial Board. Submitted manuscripts shall not be returned. However, if a manuscript is rejected, it may be returned electronically upon the author’s request.

② Upon receipt of a manuscript, the Journal shall notify the author.

**Article 3 (Review Method)**

① Submitted papers shall be assigned to reviewers via the online system.

② Manuscripts submitted under Paragraph 1 shall be reviewed through a rapid review process.

**Article 4 (Selection of Reviewers)**

① Members of the Editorial Board shall be appointed by the Chair of the Board, taking into account their academic disciplines and areas of expertise.

② Reviews shall be conducted by at least two in the same or closely related fields.

**Article 5 (Review Schedule)**

① Reviewers shall complete the manuscript review within two weeks of assignment and submit their comments to the Editor-in-Chief.

② The Editor-in-Chief shall notify the author(s) of the review results within one week.

③ If a reviewer does not submit the review within the deadline without a valid reason, a reminder will be sent in the name of the Editor-in-Chief. If no response is received within two weeks, the reviewer may be replaced.

**Article 6 (Expedited Review System)**

① Under the expedited review system, the first review shall be completed within one week of receipt. A prompt decision regarding publication shall be made. However, if the result is "reconsideration" or the publication status is unclear, additional time may be required.

**Article 7 (Review Process and Results)**

① Reviewer identities shall remain confidential, and the authors’ identities shall not be disclosed to the reviewers.

② Review results shall only be disclosed to the authors.

③ The Editorial Board members shall assess whether submitted manuscripts comply with the Journal’s submission guidelines before proceeding to review.

④ At least two Editorial Board members shall be selected for the review process. The Chair of the Editorial Board may also serve as a reviewer.

⑤ The review results are categorized as follows:

1. **Acceptance**: Suitable for publication without revision.

2. **Minor revision**: Can be published after revision and approval by the Editor-in-Chief without further reviewer evaluation.

3. **Major revision**: Requires substantial revisions; reviewers must re-evaluate the revised manuscript.

4. **Rejection**: The manuscript is deemed inadequate or insufficient for publication in the journal.

⑥ Post-review decisions shall be made as follows:

1. If all reviewers give an "**Acceptance**," the manuscript will be published after final approval by the Editor-in-Chief.

2. If the review results are "**Acceptance** and **Minor revision**," "**Acceptance** and **Major revision**," "**Minor** and **Major revisions**," "**Minor** and **Minor revisions**," and "**Major** and **Major revisions**," the Editor-in-Chief shall request the author(s) to submit a response and revised manuscript.

3. If the review results are "**Major revision** and **Rejection**," the Editorial Board shall determine whether to publish.

4. If the review results are "**Acceptance** and **Rejection**," the Editorial Board shall decide on publication.

5. If the review results are "**Minor revision** and **Rejection**," the Editorial Board shall decide on publication.

6. If all review results are "**Rejection**," the Editorial Board shall reject the manuscript. However, the author(s) may file a rebuttal argument.

7. If all review results are "**Acceptance,**" the Chair of the Editorial Board shall confirm the acceptance.

8. If the review results are "**Minor** and **Major revisions,** " the Editor-in-Chief shall request revisions from the author (s).

**Article 8 (Final Publication Decision)**

 The chair of the Editorial Board shall decide to make the final publication decision based on the comments of the reviewers and evaluations made by the Editorial Board members. If the author(s) does not submit a revised paper within six months without a valid reason, the manuscript will be considered withdrawn. For resubmission, the complete submission and publication process must be followed again. However, an extension may be granted to revise the manuscript if additional experiments or substantial work are required, with Editorial Board approval.

**Article 9 (Rejection Criteria)**

① A manuscript shall be rejected if any of the following conditions apply:

1. Violation of Publication Ethics and Research Ethics Regulations of the Agricultural and Life Sciences Research Institute, Kangwon National University, as determined by the reviewer, Editorial Board, or Chair.

2. Failing to submit a revised manuscript and response within six months of a revision request.

3. Failure to respond to editorial inquiries within two months of receiving the query.

② If a paper is rejected, the reviewer shall specify a reason for their rejection in review comments, and the author(s) must be notified accordingly.

**Article 10 (Rebuttals)**

 Author(s) may rebut a review decision by submitting a written statement to the Editorial Board within one month of notification of the final decision. The Editor-in-Chief shall review the appeal and respond, either independently or after consulting with the Editorial Board.

**Article 11 (Acceptance of Paper)**

 Unless there are exceptional cases, accepted manuscripts shall be published without delay.

**Article 12 (Withdrawal of Published Paper)**

① If scientific error is found post-publication, the Editorial Board may withdraw the paper after review. The reason(s) for withdrawal must be specified.

② If research ethics misconduct is discovered, the matter will be immediately referred to the Research Ethics Committee. If research ethical misconduct is confirmed, appropriate actions shall be taken in accordance with Article 9 of the Management Guidelines of the Korea Research Foundation's Journal Registration System.

**By-law**

This regulation came into effect on May 25, 2022.